



Undergraduate Academic Petition Form

For students in the Faculties of Education, Environmental Studies, Health, Science, the Lassonde School of Engineering, or the School of the Arts, Media, Performance and Design only. Other students should consult their home Faculty regarding petitions.

Incomplete petition submissions will not be accepted for processing. You must ensure **all** petition documents are submitted at the same time in one package. Incomplete petitions will be cancelled and the documents will be returned to the local mailing address currently on your record within the Student Information System. E-mail submissions will not be accepted.

Student Information (please print)

Student Number	Last Name/Family Name	Given Name(s)
Telephone	E-mail	Home Faculty

Keep your information up-to-date! Make sure we have your current contact information using My Student Records on the My Online Services site: <http://www.registrar.yorku.ca/myonlineservices>

Are you graduating this year? No Yes If yes, select one: February June October

Which Faculty regulation are you petitioning? _____

Documents to be submitted with petition	Included	Not Applicable	Office Use
Undergraduate Academic Petition Form (mandatory)	<input type="checkbox"/>		
Petition Letter (mandatory)	<input type="checkbox"/>		
Course Performance Summary (CPS) – one CPS form for each course being petitioned. List each course below.			
1.	<input type="checkbox"/>	<input type="checkbox"/>	
2.	<input type="checkbox"/>	<input type="checkbox"/>	
3.	<input type="checkbox"/>	<input type="checkbox"/>	
4.	<input type="checkbox"/>	<input type="checkbox"/>	
Attending Physician's Statement (original only)	<input type="checkbox"/>	<input type="checkbox"/>	
Counsellor's Statement	<input type="checkbox"/>	<input type="checkbox"/>	
Petition to Enrol Late Form (must be signed)	<input type="checkbox"/>	<input type="checkbox"/>	
Financial Petition Form	<input type="checkbox"/>	<input type="checkbox"/>	
Deferred Standing Agreement (if refused by instructor)	<input type="checkbox"/>	<input type="checkbox"/>	
Additional Documentation (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	

I declare that the information on this form and all statements in the attached petition letter and supporting documentation are true, complete and accurate. I understand that any misrepresentation of this information may lead to a charge of breach of academic honesty. I consent to the disclosure by York University of personal information including the information I have given on this form and the associated supporting documentation to members of the petitions adjudicating committees and associated administrative staff. I confirm that ALL the necessary supporting documentation for my petition is enclosed. I also understand that if any required documentation is missing, my petition will be cancelled and returned by mail.

Student's Signature	Date (dd/mm/yy)
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Protection of Privacy: Personal information in connection with this form is collected under the authority of *The York University Act, 1965*. The information will be used to process and adjudicate your petition or appeal, and for related record-keeping purposes. If you have any questions about the collection, use or disclosure of this information by York University, please contact the Manager, Registrarial Services, W120 Bennett Centre for Student Services, York University, 4700 Keele Street, Toronto ON, M3J 1P3, 416-872-9675.

Office Use Only Date Received:	Initials:
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